

PROVINCE OF QUEBEC
CITY OF POINTE-CLAIRE

BY-LAW NUMBER PC-2977

DECREEING THE EXIGIBLES TARIFFS
FOR THE FINANCING OF PROPERTIES,
SERVICES AND ACTIVITIES OFFERED BY
THE CITY OF POINTE-CLAIRE, FOR
FISCAL YEAR 2025.

In force on January 1st, 2025.

AT THE REGULAR MEETING OF THE COUNCIL OF THE CITY OF POINTE-CLAIRE HELD AT
CITY HALL, 451 SAINT-JEAN BOULEVARD, POINTE-CLAIRE, QUEBEC, ON TUESDAY
NOVEMBER 5, 2024, AT 7:00 PM.

PRESENT: Councillors C. Homan, T. Stainforth and K. Thorstad-Cullen, as well as
Councillors P. Bissonnette, C. Cousineau, B. Cowan, E. Stork and B. Tremblay,
forming quorum under the chairmanship of Mayor Tim Thomas.

AMONGST OTHER BUSINESS TRANSACTED AT SAID MEETING, WAS
THE FOLLOWING:

BY-LAW NUMBER: PC-2977

RESOLUTION NUMBER: 2024-533

PROPOSED BY COUNCILLOR TREMBLAY

SECONDED BY COUNCILLOR STORK

AND RESOLVED:

WHEREAS a draft of this by-law was filed and that a notice of motion was given at the meeting held on September 3, 2024.

THE MUNICIPAL COUNCIL DECREES AS FOLLOWS:

Section 1 – Tariffing properties, services and activities

The City of Pointe-Claire is authorized to collect the tariffs mentioned in Appendix I and Appendix II of the present by-law and which are exigible for the financing of properties, services and activities offered by the City of Pointe-Claire for fiscal year 2025, these appendices forming an integral part of the present by-law.

Any tariff, which is decreed in accordance with section 5 and 5b of Appendix II of the present by-law, may be paid in two (2) equal instalments, subject to the following conditions:

- a) The total amount of the account to be paid by a person for him/herself or/and for members of her/his family as registration tariffs shall be at least 300\$;
- b) The first instalment shall be received by the City at the time of the registration;
- c) The second instalment, under the form of a post-dated cheque shall be dated no later than the 30th day following the last registration day for the registration to the activity for which the cheque is drawn up.

Any tariff payable to obtain any service or to participate to any activity (i.e. Appendix I – sections 3 to 12, or Appendix II), may be paid in cash, by cheque or certified cheque or, where such service is available and in the locations where it is provided, by using a credit card or debit card (Interac). The City may refuse a payment by cheque on the grounds such as a payment previously made with a cheque with non-sufficient funds.

Section 2 - Interest rate

Any tariffing invoices, as well as any unpaid amount, becoming due and exigible by the City, carry interest at a rate of 10% per year, calculated daily.

Section 3 - Penalty

The penalty at a yearly rate of 5% of the outstanding principal, calculated daily, is added to the amount of taxes, compensations and/or the exigible tariffs.

The lateness computation begins on the date on which the sums mentioned here above becomes payable.

Section 4 - Administration Charge

When a cheque or money order is given in payment and that the payment is refused by the drawee, an administrative charge of \$35.00 is claimed to the drawer of the cheque or of the money order.

When such mention is indicated in Appendices I and II, a 15% administration fee (up to a maximum of \$250) as well as applicable taxes must be added to the tariffs contemplated by these appendices.

Section 5 - Reimbursement

Any tariff paid to benefit from any service or to participate in any activity described in sections 5 to 7 of Appendix II, if greater than \$25, may be reimbursed subject to the following conditions:

- a) If the amount is greater than \$25, an administrative fee of \$25 is deducted from the amount to be reimbursed.
- b) The request for reimbursement shall be submitted in writing and indicate the reasons supporting it.
- c) Should the request for reimbursement be submitted after that the beneficiary began to benefit from the service or to participate in the activity, a reimbursement in proportion with the percentage of unattended sessions shall be granted, less a \$25 administrative charge, as stated in a).
- d) Unless for a medical reason or because of a moving, no request for reimbursement shall be accepted whenever the beneficiary benefited from the service or participated in the activity for more than half of this service or activity.

Regardless of the above paragraphs, if the amount to be reimbursed is less than or equal to \$25, the beneficiary will be given an equivalent credit valid for any future activity or service provided by the City of Pointe-Claire.

Section 6 - Priority

The provisions of the present by-law shall prevail against any provision to the contrary adopted prior to the adoption of the present by-law.

Section 7 - Coming into force

The present by-law shall come into force in accordance with the law.



Tim Thomas, Mayor

Caroline Thibault, City Clerk