

REQUEST FOR THE DEMOLITION OF AN IMMOVABLE

This document does not authorize the commencement of any work.

ADDRESS			SUITE OR APARTMENT		
OCCUPANT		<input type="checkbox"/> OWNER <input type="checkbox"/> TENANT			
TEL1	TEL2	EMAIL			
IF APPLICANT IS NOT THE OWNER OF THE PROPERTY, IS THE OWNER'S LETTER OF AUTHORIZATION INCLUDED?		<input type="checkbox"/> YES	<input type="checkbox"/> NO*	*LETTER IS REQUIRED AT THE TIME OF YOUR REQUEST.	
AT THE TIME OF YOUR REQUEST, ARE THERE ANY TENANTS LIVING IN THE BUILDING?		<input type="checkbox"/> YES	<input type="checkbox"/> NO	HAVE THEY BEEN ADVISED IN WRITING?	<input type="checkbox"/> YES <input type="checkbox"/> NO

CONTACT – PERSON RESPONSIBLE FOR THE REQUEST

NAME		
TEL1	TEL2	VALUE OF WORK
EMAIL		

ALL DOCUMENTS MUST BE SENT IN PDF BY EMAIL TO: [urbanisme@pointe-claire.ca](mailto:urbanisme@pointe-claire.ca)

REQUIRED DOCUMENTS

1. OFFICIAL REQUEST	YES	NO	TO BE SUBMITTED NO LATER THAN	N/A
LETTER CLEARLY EXPLAINING THE PROJECT (proposed land use, description of methods in which demolition will be carried out, conformity to SPAIP By-Law, etc.)	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
An approximate TIMETABLE of the demolition and reconstruction work.	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Documents that show or describe THE STATE OF THE BUILDING TO BE DEMOLISHED and an explanation as to why it cannot be repaired or renovated.	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
PLANS SHOWING THE LEVEL AND DEPTH OF THE SERVICE CONNECTIONS, as measured at the property limit.	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
REPORT CONFIRMING THE PRESENCE OR ABSENCE OF ASBESTOS	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

2. PLANS	YES	NO	TO BE SUBMITTED NO LATER THAN	N/A
CERTIFICATE OF LOCATION of the existing property	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

3. OTHER IMPORTANT DOCUMENTS	YES	NO	TO BE SUBMITTED NO LATER THAN	N/A
COLOUR PHOTOGRAPHS of each elevation of the existing building	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
SUBDIVISION REQUEST if applicable	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
APPRAISAL AND BUILDING INSPECTION REPORT	<input type="checkbox"/>	<input type="checkbox"/>	ORDERED BY THE CITY AND PAID BY APPLICANT	

4. APPLICABLE FEES	PAID
REVISION FEE FOR DEMOLITION REQUEST : Residential (1 to 4 dwellings) and Public - \$ 1 035 Commercial, Industrial and Multifamily or new development – \$ 2 070	<input type="checkbox"/>
EVALUATION AND INSPECTION REPORT FEES: *\$ 3,105.00	<input type="checkbox"/>
MULTIFAMILY OR NEW DEVELOPMENT: FEES OF PAYMENT OF THE BUILDING ASSESSMENT AND INSPECTION REPORT APPOINTED BY THE CITY WILL BE EVALUATED CASE BY CASE	<input type="checkbox"/>

\*EVALUATION AND INSPECTION REPORT FEES CAN CHANGE DEPENDING ON THE TYPE OF REQUEST (COMMERCIAL, INDUSTRIAL, INSTITUTIONAL, ETC.).

ADDITIONAL FEES REQUIRED ONCE DEMOLITION REQUEST IS APPROVED (see below)

DEMOLITION FINANCIAL GUARANTEE:	SEE BY-LAW RESPECTING THE DEMOLITION / DECONSTRUCTION OF IMMOVABLES PC-2818
BUILDING PERMIT REVISION FEE:	} SEE TARIFFS BY-LAW 2024 PC-2962
DAMAGE DEPOSIT:	
ENGINEERING FEES:	TO BE DETERMINED DURING REVISION OF REQUEST; MUST BE PAID BEFORE PERMIT IS ISSUED

SIGNATURE OF OWNER OR REPRESENTATIVE	
PLEASE PRINT NAME	DATE